

How to record dietetics work experience on tracking sheet

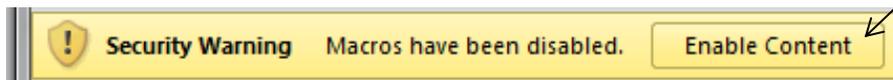
STEP 1: Open Tracking Sheet

STEP 2: Enable Macros



You must enable macros before using this workbook

Click Here



STEP 3: Fill in Work and Volunteer Experience Form

Work and Volunteer Experience

Your name (first/last):

Employer:

Position title:

Experience type:

Key Responsibilities:

Please limit your answers to 1500 characters including blank spaces and carriage returns

Supervisor's first name:

Supervisor's last name:

Supervisor's title:

Supervisor's phone:

Supervisor's email:

Start date month:

Start date year:

End date month:

If this activity is still on-going please leave this BLANK.

End date year:

If this activity is still on-going please leave this BLANK.

Number of weeks:

Hours per week:

Position type: Paid
 Volunteer
 Received academic credit
(Check all that apply)

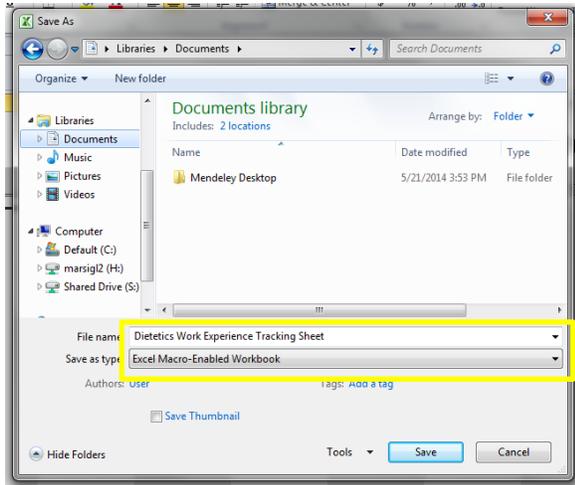
OK Clear Exit

STEP 4: Click OK

STEP 5: Add a New Experience



STEP 6: Save as Excel Macro-Enabled Workbook



STEP 7: Close spreadsheet and reopen to add new experiences