How to record dietetics work experience on tracking sheet

STEP 1: Open Tracking Sheet

STEP 2: Enable Macros



STEP 3: Fill in Work and Volunteer Experience Form

Work and Volunteer Experience					
Your name (first/last):					
Employer:	1				
Position title:					
Experience type:	· · · · · ·				
Key Responsibilities:					
	Please limit your answers to 1500 characters including blank spaces and carriage returns				
Supervisor's first name:					
Supervisor's last name:					
Supervisor's title:					
Supervisor's phone:					
Supervisor's email:					
Start date month:					
Start date year:	·				
End date month:	If this activity is still on-going please leave this BLANK.				
End date year:	If this activity is still on-going please leave this BLANK.				
Number of weeks:					
Hours per week:					
Position type:	Paid				
	Volunteer Received academic credit				
	(Check all that apply)				
	OK Clear Exit				

STEP 4: Click OK

STEP 5: Add a New Experience

Click to add a naw		(
Click to add a new	/		Clink Llaws
experience			Click Here

STEP 6: Save as Excel Macro-Enabled Workbook

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File name Dietetics Work Experience Tracking Sheet					
Save as type Excel Macro-Enabled Workbook					
Authors: User Lags: Add a tag					
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STEP 7: Close spreadsheet and reopen to add new experiences